

Due to the recent award of some exciting projects, we are seeking a suitably experienced Site Manager to support our team in the South Wales region.

This role presents an excellent opportunity to join an established company with opportunities for career development and progression. We offer an attractive salary and benefits package appropriate to the position.

Job Title: SITE MANAGER

Reports to: CONTRACTS MANAGER

Key Responsibilities:

- Manage site activities, ensuring accurate compliance with contract specification, drawings and relevant standards and maintain as built records of the works.
- Ensure quality control requirements are met and recorded in accordance with specification.
- Operate and promote a high standard of health and safety and environment.
- Prepare construction programmes through liaison with production staff and specialist sub-contractors. Monitor programme and report on progress, identify any areas of concern and raise with Contracts Manager.
- Coordinate and control the ordering of plant and materials and the activities of subcontractors together with direct labour, monitor quality and minimise site waste.
- Communicate with production operatives and put resources to work effectively.
- Ensure effective communication between members of the project team including other staff, Client Representatives and Professional Teams.
- Take ownership for commercial issues for the works. Fully understand the scope of works, tendered outputs and variations, and develop an understanding of the Contractual Terms and Conditions and how these should be communicated and notified.
- Understand monthly reporting process and contribute to forecasting.
- Contribute to the business as part of the tender bid team, project delivery, contribute to agreement of final account, and attend to any defects post completion.
- Represent the company in a positive and professional manner.
- Comply fully with Company's Integrated Management System (IMS).

Skills, Knowledge & Experience

- Experience of working within the construction industry for a main contractor (essential).
- Sound knowledge of construction methods, health and safety, and legal regulations.
- Good understanding of commercial consequences of building/engineering decisions taken.
- Ability to work to tight deadlines and consistently deliver safe and efficient projects on time.
- Team player with good interpersonal and communication skills
- Ability to use initiative with a strong attention to detail
- Logical and organised and have the ability to lead and motivate a team
- Full UK driving licence and Valid CSCS card
- Good IT skills

TAD Builders Ltd is an equal opportunities employer